



**Tablescapes 2011**  
**Kappa Kappa Gamma Alumnae Association**  
San Antonio Country Club                      November 7 and 8, 2011

Decorator: \_\_\_\_\_  
(please list name of designer, company or business EXACTLY as you want it to appear on all printed materials)

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Phone: \_\_\_\_\_  
Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail \_\_\_\_\_

The Decorator named above agrees to create a table setting at the Kappa Kappa Gamma Tablescapes on November 7-8, 2011, at The San Antonio Country Club. The Decorator and Kappa Kappa Gamma Alumnae Association agree to the terms set out below:

- A. The Decorator shall decorate one 60-inch round table with a centerpiece and place settings for eight persons. It is Decorator's discretion whether to create a motif with eight place settings, or to design a motif not using china, flatware, and glassware. However, note: The Decorator must allow space for eight place settings to be set by the Club for the luncheon after the morning viewing.
- B. The Decorator shall decorate the table between **8:00 a.m. and 1:30 p.m.** on Monday, November 7, 2011. On Tuesday, November 8, dismantling shall begin at **2:30 and must be completed no later than 4:00 p.m.**
- C. The Decorator will be recognized in the program and in all other printed or promotional material under the name indicated above, unless the Decorator submits a different name in writing to Kappa Kappa Gamma. A sign will be placed by Kappa at the table identifying the Decorator.
- D. Kappa Kappa Gamma agrees not to use any china, flatware, or glassware which the Decorator had placed on the table. Such items will be removed from each table by selected KKG representatives, or by your appointed agent, and replaced with Club serviceware before lunch is served. If there are any other items the Decorator desires to be removed prior to serving, the Decorator shall notify Kappa Kappa Gamma in writing.
- E. Kappa Kappa Gamma agrees to provide twenty-four hour security for the rooms in which Tablescapes will occur.
- F. Kappa Kappa Gamma and its members shall not be liable at any time for any damage, injury, or loss of property or person that might occur under any and all circumstances to the Decorator, its agents, assigns, licensees, or any other person connected in any manner to the Decorator or for any property, of any nature whatsoever, of the Decorator.

The San Antonio Kappa Kappa Gamma Alumnae Association truly appreciates your participation in this event. Thank you!

Decorator: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this agreement at your earliest convenience to:**  
**Carrie Worthen, 235 Tophill, San Antonio, TX 78209.**  
**Please call with any questions Carrie, (210) 343-0446, or Ann, (210) 452-8045.**